

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

Director's Block, GPO Post Bag No.92, Mawdiangdiang, Shillong 793 018, Meghalaya

Store & Procurement:

Tele Fax: (0364) 2538032

F. No: STOPRO-CARD/4/2024-Stores-

Email: storeneigrihms@gmail.com

Website: neigrihms.nic.in

Dated: 15/03/2025

To,

M/S Kosdrug private Ltd

3445 Delhi Chamber Building,

Delhi Gate

New delhi-110002

Email: mail@kosdrug.com

Mob: 9654843338

with no default & rate as
affiliated supplier

Sub: Awarding/provisional letter of Intent/Award-Rate Contract for processing of Stents, Devices, Consumables & Accessories, Implants, Guidewires, Catheters, etc, on case to case consignment basis, on rate contract for a period of two years, extendable up to 6 months or till the finalization of the next tender, whichever is later, for department of Cardiology.

Ref: Our Open Tender No: NEIGR/S&P/ OT/E-09/2024-25; Dated: 19.03.2025 and your offer in response to our tender.

Sir,

1. With reference to your bid and in accordance with the terms, conditions of the tender document and this letter of intent, the Institute is pleased to offer a rate contract of Pacemaker/Devices/Accessories etc for Department of Cardiology w.e.f. 15th May, 2026, for the items and cost listed at Annexure "A".
2. The tendered rates and the validity of bids shall be for a period of Two years from the date of Award, extendable up to 6 months, or till the finalization of next tender, whichever is later. It may be made clear that the said contract period may be extended on the option of the Director, NEIGRIHMS, if situation warrants till the finalization of the next tender, subject to satisfactory performance; However, the Institute reserves the right to terminate the contract with one month notice.
3. The Accepting officer reserves the right to have second inspection/enquiry which would be nominated by Director of the Institute, and have the right to take necessary action, if found not conforming to the terms and conditions of the contract though the report of the earlier inspection has been accepted by the normal inspection authority.
4. On insistence, the vendor/contractor, the supplier should be in a position to submit quality assurance certificate from the competent authority. Stores will be accepted subject verification and inspection by the competent authority / inspecting agency at NEIGRIHMS, Shillong.
5. The terms and conditions of the tender and the agreement executed will be binding on the vendor. This offer is being issued in accordance with the terms & conditions of NEIGRIHMS / Government of India and in the manner specified herein shall operate to create a specific contract between the vendors (with whom the contract referred to) on one part and NEIGRIHMS, Shillong, on the other part.
6. The stores need to be provided will be as per the desired specification, as per WHO GMP/BIS/DCGI standards, as applicable to each category, within time schedule prescribed by the Department/concerned faculty.
7. In the event of failure on the part of the vendor to provide adequate service /delay in supply, then, necessary action will be taken by the management of NEIGRIHMS. If there is any complaint against the vendor, the vendor shall be afforded an opportunity to furnish explanation within 7 (seven) days. If the explanation is not satisfactory, the appropriate authority reserve the right to terminate /discontinue the contract and take suitable action deemed fit in the interest of the Institute.
8. If the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract /purchase order, the purchaser shall, without prejudice to other rights and remedies available to the purchaser under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed supply of goods and/or services until actual delivery or performance subject to a maximum of 10% of the contract price. Once the maximum is reached purchaser may consider termination of the contract
9. The agency shall undertake to sign the contract agreement within 15 (fifteen) days from the date of issue of the letter of acceptance/Intent. However, successful bidder shall execute an agreement on non - judicial stamp paper of value of Rs. 100/- (stamp duty to be paid by the bidder).
10. Provision of samples for inspection/second inspection, shall be provided by the supplier/vendor/contractor within the cost indicated.
11. In case of decrease in rate, supplies should be in accordance with the decreased rates. Vendors are required to certify that rates have not reduced during the period of supply.
12. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockist, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
13. In case of Stores with life:
 - a. Stock should be supplied to this Institute from the latest batch and such stock should have a minimum life period of two years, depending upon the normal potency prescribed thereof.
 - b. In the event of such stores not being utilized within their life period, the bidder shall replace the unutilized unexpended stocks by fresh stock without any extra cost.
14. The stores should be supplied to the Institute based on the functional requirements of the user department and in compliance to the desired specifications, quality and quantity.
15. The responsive vendor has to provide the details vendor/supplier address, contact no of the authorized representative to be contacted along with awarded stores with cost, warranty, service to be provided etc to the respective deptt/Institute.

Mr. Shahid Ali Ahmed

Pharmacist
NEIGRIHMS, SHILLONG

Pharmacist
NEIGRIHMS, SHILLONG

फार्मास्यूटिकल केमिस्ट
Pharmaceutical Chemist
NEIGRIHMS, SHILLONG

Mr. Shahid Ali Ahmed
Pharmacist
NEIGRIHMS, SHILLONG

Storekeeper
NEIGRIHMS, SHILLONG

16. The Invoice will be submitted in quadruplicate to store along with the challan/e-remittance copy duly countersigned by the user department for processing of the Bills of the vendor.
17. Department shall raise demands /indents on quarterly basis for above stores for being included in the open e-tender rate contract/ GeM, for being conveyed to the vendor.
18. The "hospital user charges" for the services, procedure shall be remitted to the respective payment counter/MRD, prior to the commencement of the service /procedure, receipt/ e-receipt shall be verified by the Nursing Officer / senior most technicians on duty and concerned Faculty. Copy of the financial record shall be retained in the respective departmental and MRD records.
19. In case the quality of goods supplied are not in conformity with the standard given in tender and as per the samples supplied or the supplies are found defective at any stage these goods shall immediately will be taken back by the supplier and will be replaced with the tender quality goods, without any delay. The Institute reserves all right to reject the goods if the same are not found in accordance with the required description /specifications and liquidates damages shall be charged.
20. The cost of Implants/Pacemaker/Accessories, etc "on consignment basis" shall be recovered on case to case basis, as per notified prevailing rates through open e-tender rate contract/GeM, which shall be available with the department, MRD, Hospital administration and the Institute's website.
21. The cost of Implants/Pacemaker/Accessories, etc "on consignment basis" shall be remitted by the beneficiary to the Bank of Baroda, Mawdiangdiang (S/B-Account no. 30270100005127, IFSC code: BARBoMAWDIA, Name: NEIGRIHMS Hospital Revolving Fund") by challan or RTGS, prior to the commencement of the procedure. Receipt/E-receipt shall be verified by the Nursing Officer/senior most Technicians on duty and concerned Faculty. The challans under "NEIGRIHMS Hospital Revolving Fund" shall be available with the stores, user department and on the website of the Institute. The same can be deposited with the consent of user department / stores to Bank of Baroda, NEIGRIHMS campus branch by challan or RTGS. Copy of the receipt/ e-receipt of financial transaction shall be retained in the respective department and copy forwarded by the department to Central Medical stores/MRD along with bill by the vendors.
22. The vendor should maintain a log book of stores, assistive devices, instrumentation set, service details, equipment etc provided to the department by the rate contracted vendor in order to fulfill the medical procedures as may be required/ certified by the Head of department/ Faculty In charge. All details in regard to the vendor/ supplier name, address, contact no, stores provided with cost, warranty period, services provided, repair and maintenance requirement should be clearly recorded.
23. In the process of replenishment of stores on consignment basis and processing of bills of vendors the Pharmacist/Superintendent Pharmacist, Central Medical Stores shall verify receipt /E-receipt /Challan, the procedure /services performed in the respective department, cost of stores utilized from the "consignment basis/buffer stock" as per record and the inventory of the user department shall be processed for replenishment as per notified prevailing rates through open e-tender rate contract/ GeM, with certification of the concerned Faculty In charge and MS/DMS. The vendor shall ensure receipt of stores of the quantity required as per order/specifications, based on usage. Vendor will take necessary steps to replenish stocks well in time to avoid any difficulty in supply on account of any item going out of stock.
24. The Letter of Award/Contract shall be effective & binding from the date of Award and acceptance of the vendor/e-bidder in totality. The Award of contract is not a certification / verification with regard to past, previous, current antecedents of any e-bidder/ vendor and cannot be taken as settlement of any / all previous / current disputes relating to any other issues / cases of the e-bidder / vendor.
25. Settlement of disputes – If there is any dispute or differences, the same may be referred to Director, NEIGRIHMS. Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision taken by the authority will be binding on all concerned. The vendor hereby indemnify that they have no objection to settle the dispute, if any, by the Director, NEIGRIHMS or his authorized representative, being the employee of the Institute.
26. In respect of Performance Security Deposit, the percentage will be taken at 3% of the total value of contract, as indicated in the order or Institute may retain the EMD till the conclusion of contract, as may be decided by the Competent Authority.
27. Bidders are required to sign and submit the Integrity pact Agreement, as per the prescribed format annexed.
28. It is hereby agreed that all Terms & Conditions are as per Tender Enquiry No: NEIGR/S&P/ OT/E-09/2024-25; Dated: 19.03.2025 forms part of this agreement.

Yours faithfully,

Sr Store & Procurement Officer,
NEIGRIHMS, Shillong

Store & Procurement Officer
NEIGRIHMS Shillong-18

Copy forwarded for Information and necessary action please:

1. Department of Cardiology-All Faculty/Nursing Officer
2. MS/DMS
3. Sr. Accounts Officer/ Accounts Officer/Assistant Accounts Officer
4. MRD/MSW/Billing Section
5. Relevant file
6. Institute website

Encl: 2-A4/Regl

फार्मास्यूटिकल
Pharmaceutical
अधीक्षक फार्मास्यूटिकल
Superintendent Pharmacist
नेग्रिम्स शिलांग 18
NEIGRIHMS, Shillong 18

Mr. Shahjahan Ali Ahmed
Pharmacist
NEIGRIHMS, SHILLONG

Storekeeper
NEIGRIHMS Shillong-18

Mr. Shahjahan Ali Ahmed
Pharmacist
NEIGRIHMS, SHILLONG

Store Accounting
Central Store NEIGRIHMS

Itemwise Comparative Statement
Tender Title: Cardiac Stents and Consumables, on consignment basis
Tender ID: 2025_NES_853294_1

Sl.No	Sheet Name	Description of Work / Item(s)	Item Code	Units	No.of Qty	Bidder Name	Rate Without Tax	Tax/Duties (INR)	Rate With Tax	Bid Rank
1	BoQ1	Puncture Needle for Vascular Access • 18G • 6-7.5 cm long • 0.038 inch guide wire compatible • Should be supplied individually packed • Needle should have protected plastic tube covering	item1	Coronary Stent	1.00	KOSDRUG PRIVATE LIMITED (BID ID -3201764)	45.00	12.00	57.00	L1
3	BoQ1	Puncture Needle Dedicated for Radial Artery Access • 20-22G • 3-5 cm long • 0.021 or 0.025 inch guide wire compatible • Should be supplied individually packed • Needle should have protected plastic tube covering	item2	Coronary Stent	1.00	KOSDRUG PRIVATE LIMITED (BID ID -3201764)	55.00	12.00	67.00	L1
5	BoQ1	Introducer Sheath for Adults (Size 4Fr.-9Fr.) (Standard Length) • Sizes 4French/5 French /6 French /7 French /8 French /9 French. • 10-11 cm long • 0.035 or 0.038 inch guide wire compatible • with haemostatic valve to prevent back leak and air aspiration • integral side port with attached 3-way stopcock • with suture eye for securing sheath • kink resistant • with dilator-hub lock mechanism to prevent its back-out during insertion • with smooth and resistance free insertion	item5	Coronary Stent	1.00	KOSDRUG PRIVATE LIMITED (BID ID -3201764)	550.00	12.00	562.00	L1
11	BoQ1	PTFE Coated Diagnostic Guide Wire - (Regular Length, Regular Stiffness) • Should be available in 0.025, 0.032, 0.035 and 0.038 inches size • Should be between 145-180 cm long • Should be available as straight & J-Shaped tip • Should be available in variable lengths of flexible/floppy end • Should be available in variable J tip sizes • Should be available in fixed as well as movable core	item25	Coronary Stent	1.00	KOSDRUG PRIVATE LIMITED (BID ID -3201764)	310.00	12.00	322.00	L1
13	BoQ1	PTFE Coated Diagnostic Guide Wire - (Exchange Length, Regular Stiffness) • Should be available in 0.025, 0.032, 0.035 and 0.038 inches size • Should be 240-300 cm long • Should be available as straight or J-Shaped tip • Should be available in fixed as well as movable core	item26	Coronary Stent	1.00	KOSDRUG PRIVATE LIMITED (BID ID -3201764)	580.00	12.00	592.00	L1

Pharmaceutical Chemist
 NEIGRIHMS, SHILLONG

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 NEIGRIHMS, SHILLONG

UDC
 NEIGRIHMS, SHILLONG

Storekeeper
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Store & Procurement Officer
 NEIGRIHMS, SHILLONG-18

